

HOW TO APPLY FOR A CONSULAR REPORT OF BIRTH ABROAD

Most children born abroad to a U.S. citizen parent, or parents, acquire U.S. citizenship at birth. During pregnancy, the mother should come to the Consular Section to become familiar with the process and paperwork. As soon as possible after the birth, the U.S. citizen parent should contact the nearest American Embassy or Consulate to begin the process of affirming citizenship. When they confirm that the child can acquire U.S. citizenship, they will prepare a "Consular Report of Birth Abroad of a Citizen of the United States of America".

The Consulate can help obtain a first passport and social security number for your newborn child. To obtain a packet of information explaining the requirements for these items to record the birth of your child, please call nearest American Embassy or Consulate. On the day of the appointment, the American parent must bring the child to the consular section with the following documents, either the original or a certified copy:

1. Birth certificate of the child issued by the host country (Civil Registry).
2. Parent's marriage certificate.
3. If either of the child's parent(s) has been married before, evidence of termination of that marriage such as an original certified copy of the decree of dissolution or divorce, or a death certificate.
4. Proof of parent's citizenship and physical presence in the U.S.

There is a fee for the Consular Report of Birth. Please check with the American Embassy or Consulate for the cost of the report. Personal checks are not accepted as payment, cash or money order may be required to be in the local currency.

To request a packet of information or to make an appointment to record the birth of the child, please call the nearest American Embassy or Consulate.

Required Documentation for Obtaining a Consular Report of Birth Abroad

1. Marriage Certificate: Legal (not church certificate). Original or certified copy (certification must be made by the appropriate registrar office or city court where marriage took place). Mothers registering birth themselves must present their marriage certificate.
2. Evidence of U.S. citizenship is required for each parent of U.S. nationality. Evidence must be provided by presenting one of the following documents, (military ID Cards are not considered evidence):
 - a) Birth Certificate: Original or certified copy (certification must be made by the registrar or vital statistics office where birth took place in the U.S.). Certificates issued by the hospital are not appropriate.
 - b) U.S. Passport: Valid or expired which was issued (5 or 10 years) on basis of satisfactory evidence of U.S. citizenship.
 - c) Certificate of Naturalization.
 - d) Certificate of Citizenship.
 - e) Form FS 240, Consular Report of Birth or Form DS 1350, Certification of birth.
3. Divorce decree(s) for each parent, if applicable -- original or certified copy (certification must be made by the courthouse or city hall where divorce was finalized).
4. Death Certificate of deceased spouse, if applicable -- original or certified copy (certification must be made by the registrar or vital statistics office where death took place).

Attached is a sample form to familiarize the parents with the information needed to obtain a Consular Report of Birth Abroad.

APPLICATION FOR CONSULAR REPORT OF BIRTH ABROAD OF A CITIZEN OF THE UNITED STATES OF AMERICA

| | | | |
|--|---------------------|---|---|
| A. THIS SECTION TO BE COMPLETED BY APPLICANT. Please type or Print Neatly in Blue or Black Ink. See instructions on Reverse side. | | | 18. Serial No. _____ Date Issued _____ Approved by _____ FS Post _____ |
| 1. NAME OF CHILD IN FULL (<i>First</i>) (<i>Middle</i>) (<i>Last</i>) <div style="border: 1px solid black; height: 40px; width: 100%;"></div> | | 2. SEX <input type="checkbox"/> M <input type="checkbox"/> F | |
| 3. DATE OF BIRTH (Month, day, year) <div style="border: 1px solid black; height: 40px; width: 100%;"></div> | 4. HOUR AM PM | 5. PLACE OF BIRTH IN FULL (City, State, Country) <div style="border: 1px solid black; height: 40px; width: 100%;"></div> | |

THE FOLLOWING ITEMS PERTAIN TO THE NATURAL PARENTS. COMPLETE FOR BOTH FATHER AND MOTHER.

| FATHER | ITEM | MOTHER |
|---------------------------|---|---------------------------|
| | 6. FULL NAME (Include mother's maiden name) | |
| | 7. DATE OF BIRTH (Month, day, year) | |
| | 8. PLACE OF BIRTH (City, State, Country) | |
| | 9. PRESENT ADDRESS (Street, City, State) | |
| | 10. ADDRESS IN UNITED STATES (Street, City, State) | |
| | 11. EVIDENCE OF U.S. CITIZENSHIP IF ALIEN, SHOW NATIONALITY | |
| FROM TO | 12. PRECISE PERIODS OF PHYSICAL PRESENCE IN THE UNITED STATES (Do not list individual States. Use additional paper if necessary) | FROM TO |
| FROM TO BRANCH OF SERVICE | 13. PRECISE PERIODS ABROAD IN U.S. ARMED FORCES, IN OTHER U.S. GOVERNMENT EMPLOYMENT, WITH QUALIFYING INTERNATIONAL ORGANIZATION, OR AS DEPENDENT OF SUCH PERSON (SPECIFY) | FROM TO BRANCH OF SERVICE |
| | 14. PREVIOUS MARRIAGES: SHOW DATE AND MANNER OF TERMINATION OF ALL | |

15. DATE AND PLACE OF PRESENT MARRIAGE (Month, day, year – City, State, Country)

THIS SECTION TO BE COMPLETED BY CONSULAR OFFICER, NOTARY PUBLIC OR OTHER PERSON QUALIFIED TO ADMINISTER OATH

**A. AFFIRMATION: I SOLEMNLY SWEAR (OR AFFIRM) THAT THE STATEMENTS MADE ON THIS APPLICATION
ARE TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.**

| | | | | | |
|--|-------------------------------------|-----------------------|--|-----------------------|------|
| NAME OF PERSON PROVIDING INFORMATION | | SIGNATURE | | RELATIONSHIP TO CHILD | |
| B. SUBSCRIBED TO: (SEAL) | TYPED NAME AND TITLE OF OFFICIAL | SIGNATURE OF OFFICIAL | | CITY | DATE |

C. THIS SECTION TO BE COMPLETED BY CONSULAR OFFICE

DOCUMENTS PRESENTED:

(See upper right corner)

THIS IS A SAMPLE/NOT AN OFFICIAL DOCUMENT